Status **Active** PolicyStat ID **17906475**

Licking Memorial Health Systems

Origination	7/1/1989
Last Approved	4/22/2025
Effective	4/22/2025
Last Revised	4/23/2021
Next Review	4/22/2027

Area: Administrative-General

Tobacco-Free Campus, 00001 01 29

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I. Purpose

Licking Memorial Health Systems (LMHS) is committed to maintaining a tobacco-free campus to underscore our commitment to support the health of our employees, patients, and the community.

II. Policy

Use of tobacco and/or nicotine in any form (cigarettes, chewing tobacco, e-cigarettes) by employees, medical staff, students, volunteers, visitors, and patients is prohibited on the campus of any LMHS facility or in any LMHS vehicle including, but not limited to, the Hospital and the Professional Corporation offices. Patients of Shepherd Hill may use tobacco with the consent of Shepherd Hill staff in designated areas. In any instance, smoking is prohibited as provided under the Ohio Smoke-Free Workplace Act.

III. Procedure

1. During a patient's course of treatment within any LMHS facility, they may not use tobacco products. Any patient who wishes to quit smoking or who suffers from nicotine withdrawal will be provided assistance as part of their treatment.
    a. The Epic assessment screen contains a question regarding a patient's use of tobacco products. If staff receives a positive response to the question regarding tobacco use, Epic will automatically send a notice to Respiratory Therapy. Respiratory Therapy educates the patient and provides the smoking cessation Care Gram and the contact information for the Quit for Your Health program.
    b. Patients shall be offered smoking cessation materials (nicotine patch, gum, lozenges) and staff shall discuss the LMHS Tobacco-Free policy.
2. The sale of any tobacco product is prohibited in any LMHS-owned facility.

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3. Appropriate signage is posted at all LMHS-owned and leased facilities to give public notice of this policy.
4. Visible possession of tobacco products by employees will not be permitted.
5. It is the responsibility of each LMHS employee to assist in maintaining a tobacco-free campus, by:
    a. Approaching individuals in violation of this policy and requesting that they cease all use of tobacco products while on LMHS grounds. Employees should only approach individuals if they feel comfortable and safe in doing so.
    b. Contacting the LMHS Police Department.

References:

Ohio Revised Code, Chapter 3794 Smoking Ban
Ohio Administrative Code, Chapter 3701-52, Smoking Prohibitions
Administrative Policy 00001 06 27, Personal Appearance

Related Forms:

1100-005 Physician's Order: Nicotine Replacement

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All Revision Dates

4/23/2021, 5/21/2019, 1/31/2014

Approval Signatures

Step Description	Approver	Date
FINAL	Holly Slaughter: VP, HR and Support Svcs	4/22/2025
	Patricia Priest: Quality Splst	4/3/2025

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